

OCTOBER 2011 BOARD MEETING WESTERN RESERVE ROWING ASSOCIATION

October 4, 2011, Rivergate
6:20 pm

In attendance: Joanne Hull, Jeff Zabor, Erik Murdell, Gary Clark, Craig Gates, D.D. Meakin

Guests: Jim Ridge, Frank Campbell, Wendy Zabor, Kirk Lang, Rion Safier

Next meeting—Annual Meeting, November 12, 10 am, Flat Iron Café.

SEPTEMBER 2011 MINUTES

Jeff Zabor moved approval of the minutes, with Joanne Hull seconding.

Gary Clark asked to have page 2 minutes amended - 'Joanne Hull moved. . . . to reflect 'up to' instead of 'about'

With change minutes were approved.

TREASURER'S REPORT

SEPTEMBER FINANCIAL STATEMENT – REVENUE BETTER THAN PLAN

- We have received two payment through Activenet (through September 11)
- Total SRL is above what we were expecting in membership & merchandising, Learn to row more successful than 2011.
- Sweeps is dead even, coached sculling down slightly, masters we knew we'd be down, overall revenue is better than we had anticipated.
- So far we've received \$47,000 more in income than we've spent, \$96,000 in the bank, which will be impacted by shell repair bills.
- Jeff Zabor feels it would be helpful for board to have a financial statement every month so we can determine what we want to do with an existing cash position.

Board unanimously approved September financial statement.

PRESIDENT'S REPORT

VARIOUS ISSUES

- Joanne Hull is fine with Sally Fahrenholz continuing duties with regards to the upcoming election.
- Nomination for directors. Joanne, Erik, DD, & Craig's seats expire. WRRRA annual meeting is Nov 12, 10-12 noon. From 1-4 will be the new board's first meeting.
- Status of small building is very much up in the air. Location of annual meeting is undetermined. Might be at Hoopples or the Flat Iron
- Jeff Zabor asked for a financial report from each committee director.
- Only one person so far has committed to run for an open board seat.

FALL ROWING LEAGUE

REGISTRATION IS UP AND PROGRAM IS ORGANIZING

- Fall rowing – all are novices, Joanne is trying to keep it light and entertaining. Eight teams, two experienced teams
- New system of reporting seems to be working OK
- Ran into slight problem with launch availability
- Question on whether fall rowing was impacted by chaos associated with coaching. Joanne feels folks going right from LTR to fall rowing season is a good thing.
- Zen rowing option? (no races)

- Joanne has done a great job making Fall rowing happen.

EQUIPMENT AND SAFETY

STATUS

- We are in a lot better shape equipment-wise than we were at the last board meeting. Cory helping Kirk out has helped a lot.

MASTERS ROWING

STATUS

- DD – not much to report. Busy time for them. Final committee meeting and all team meeting before final meeting
- Speakmon – Kirk has agreed to drive the trailer down to the Speakmon. WRRR participation in regatta remains to be seen.

REGATTAS

POLICY DEVELOPED

- Based on experience from previous away regattas, committee submitted a check sheet and guidelines for away regatta participation.
- Looking for one policy that covers anyone that takes a trailer out of the boathouse. See Appendix A for Regatta Protocol.
- Info will be eventually posted on the website.

Gary moved for approval, Jeff 2nd, motion carried – away regatta protocol adopted.

COMMUNICATIONS

RECENT ACTIVITY

- Scene magazine ad purchase, Only a Game piece, WRRR business cards now available to board members

BOARD SEAT VACANCY

APPROVAL OF APPOINTMENT OF FRANK CAMPBELL

- Announcement made 30 days ago, there was one nomination, board has the ability to approve a nomination. Frank Campbell was nominated to fill Mark Silverstein's vacated position through November 2012

Erik Murdell made motion nominating Frank Campbell, Gary 2nd, motion was approved by the board.

STRATEGIC PLAN

STRATEGIC PLANNING PROPOSAL APPROVED

- Comments on board executive session.
- Goal is to allow folks to have a voice. Independent voice is needed to facilitate strategic planning session.
- Strategic plan is like getting a point on a shell.
- Need about 15 folks to be part of the planning process.
- Question on what folks working on strategic plan will be doing instead of committees that are currently working on immediate problems. Possible perception is board may be rushing to get this done before three new board members are elected.
- For plan to be effective, it is essential that 12-15 of the core group be representative of the entire group.
- Goal is to have strategic plan in place before 2012 programs start.
- We are dealing with the same operational issues every year.
- Everyone has limited resources – what is the opportunity cost? How do you prioritize? Can't do that on a month to month basis via board meetings. Need an overall vision to guide separate groups.
- Question of transparency with regards to strategic planning – valid or not?
- Key factor – process need to be as inclusive as possible.

Jeff Zabor moved to approved Janice Small's strategic plan proposal up to 7K. Gary 2nd. Motion was approved by the board.

COACHES REPORT – KIRK LANG

EQUIPMENT, HOCR

- Trailer for HOCR is full so we may be looking at a slight profit. (compared to expense of \$1,400.00)
- 10 Bow lights have been purchased, numbered with the boats. Kirk suggests coached be made responsible for the lights
- Options for stern lights.
- Still need \$1,700.00 for 10 rowing shoes, rowing shoes w/o plate (6), carbon foot stretched with QR bolts (3)
- In discussion with Jim Mack about shell replacement and recycling plan.

Meeting adjourned at 8:37

APPENDIX A
PROPOSED PROTOCOL FOR “AWAY REGATTAS”

1. Definition: For the purpose of this document, “Away Regatta” will refer to any regatta held outside of Rivergate Park, for which WRRRA equipment must be transported to an alternate location.
2. Only those rowers properly enrolled in programs designated by the WRRRA Board of Directors as eligible to attend Away Regattas, will be permitted to participate.
3. Travel to all Away Regattas must be approved by the WRRRA Board of Directors

no less than four weeks in advance of the regatta, in accordance with the procedures customary for the rowing program.

1. In the event that more than one Away Regatta is requested by one or more rowing programs on the same day or weekend, the Away Regatta requested by the Masters Competitive team shall be given priority.
 2. In the event that requests for boats and event entries exceed the capacity of the WRRRA trailer, conflicts shall be resolved by the WRRRA Head Coach, with priority given to the Masters Competitive team.
4. Requirements for driving WRRRA trailer.
1. CRF Safety standards, as outlined in the SOM, shall be followed at all times.
 2. A CQL certified coach, who has been tested and authorized by WRRRA to drive the WRRRA trailer, shall:
 1. Be the only person permitted to drive the truck pulling the trailer
 2. Sign an agreement with WRRRA assuming responsibility for safe loading of all equipment, and for the safe travel of the trailer to and from the Away Regatta.
 3. Each time two or more boats are transported to an Away Regatta, two SQL 2’s (or higher) must accept responsibility for supervising and assuring safe and appropriate loading, unloading, de-rigging and rigging of boats and equipment, in addition to the responsible coach.
5. All costs of attending the Away Regatta, including but not limited to truck rental, gasoline, tolls, coaches expenses, entry fees, etc, as calculated by the Away Regatta Committee, shall be paid prior to departure for the Away Regatta, as a requirement to participation in the Away Regatta.