

**Western Reserve Rowing Association  
Board of Directors Meeting  
October 26, 2023**

**Opening:**

A regular meeting of the Board of Directors of WRRRA was called to order by the President, Sharon Romilly, at 5:55pm at the Cleveland Rowing Foundation Boathouse.

**Attendance:**

-WRRRA B.O.D. in person: Sharon Romilly, Martha Rini, Leah Livermore, Robin Murphy, Teresa Hooper, Monica Wagner

-WRRRA B.O.D. excused: Maria Coyne, Karin Connor, Kathy Whitford, Heather Bonsky

-Other in person: Heidi Lamb, Michelle Fox

**Approval of Minutes:**

Monica Wagner made a motion to approve the minutes from August 10, 2023 WRRRA B.O.D. meeting as submitted. Teresa Hooper seconded, and they passed unanimously.

**Governance Report, Martha Rini:**

1. Martha made a motion to amend the WRRRA C.O.R. Article 1-Section I (Members Quorum) to change the requirement that 10% of the club's membership be present at the Annual Members' Meeting to establish a quorum to pass an action. The new wording reads: Those then current Voting members present at a meeting of the Members shall constitute a quorum for any such meeting and the affirmative vote of a majority of the Voting members present at which a quorum is present shall be necessary for the authorization or taking of any action voted upon by the Voting members. Monica seconded, and the motion passed unanimously. For the updated wording, see the attached.
2. Martha made a motion to amend the WRRRA C.O.R. Article 2, Section B (Board of Directors/Number of Directors and Term) to change "quorum" with a "majority vote of". The new wording reads: The Director of Finance will be appointed to a two (2) year term with a majority vote of the Directors prior to the Annual Meeting. Leah seconded and the motion passed unanimously. For the updated wording, see the attached.
3. Martha made a motion to amend the WRRRA C.O.R. Article 2, Section H (Board of Directors/Quorum and Transaction of Business) to delete the word "whole" in line one. The new wording reads: Six (6) of the authorized number of Directors shall constitute a quorum for the transaction of business. Robin seconded, and the motion passed unanimously. For the updated wording, see the attached.
4. Martha made a motion to amend Article VII, Sections A and B (Financial and Budgetary Matters/Preliminary Budget/Adoption of Annual Budget) to state that the B.O.D. would not be required to post the entire budget on the website. The membership would be notified through the website when the preliminary and final budgets are ready. Interested parties can request to review the budget in greater detail. Teresa seconded, and the motion passed unanimously. For the updated wording, see the attached.

5. Martha made a motion to adopt the October 26, 2023 WRRR Naming Policy for boats. Sharon seconded and the motion passed unanimously. See the attached.
6. Carol Wilson wants to name sets of eight (8) oars in memory of WRRR members who have died. Monica also suggested naming seats in memory of WRRR members who have died. The fee structure was discussed. After the requests are reviewed by the B.O.D., the Director of Equipment and the Equipment Committee will execute approved naming of oars and seats.
7. Martha recommended the following 2024 Directorships for the 2024 WRRR Board of Directors:
  - A. President
  - B. Governance
  - C. Treasurer
  - D. Secretary
  - E. Coaches and Coxswains
  - F. Equipment
  - G. Volunteerism
  - H. Sweeps and Sculling
  - I. Corporate Rowing
  - J. Veterans
  - K. Safety
8. Monica agreed to the combined Sweeps and Sculling directorship.
9. Martha suggested splitting Equipment to two directorships: Equipment and Fleet Manager.

**Volunteerism and Merchandise, Leah Livermore:**

1. The 2023 volunteer refund status was reviewed.
2. The 2023 Super Volunteer status was reviewed.
3. Discussion ensued about the 2023 WRRR Volunteer of the Year.
4. There will be a holiday merchandise table at the Annual Meeting.
5. The "ROW CLE" car magnets have been reordered from Hotcards.
6. The Headsweats race hats have been reordered from Boathouse Sports.
7. The 2023 Super Volunteer t-shirts have been ordered from Cleveland Printwear.

**Sculling, Monica Wagner:**

1. 11 members participated in Learn to Scull this year.
2. Monica will review the criteria needed for Independent Sculling status at the annual meeting.

**CRF Report, Michelle Fox:**

1. CRF has hired a consultant for strategic planning.
2. CRF's last strategic plan was done in 2018.
3. WinTech Racing is offering an advance screening of the "Boys in the Boat" movie. A proposal to develop this offer into a fundraiser is under consideration by CRF.
4. The CRF Executive Director Evaluation has been mailed to the member organizations.

**President's Report, Sharon Romilly:**

1. Sharon and Kathy had a discussion with the bank regarding which investment approach is best to establish a reserve fund for WRRRA.
2. CRF is inquiring if WRRRA wants to reappoint Leslie Thomas to the CRF B.O.D. as a WRRRA representative.

**Outreach, Robin Murphy: No Report****Program Director, Heidi Lamb:**

1. The status of the Bob Emmet Memorial HOTC trophy was reviewed.
2. Submissions for the November newsletter are due by November 14, 2023.
3. Heidi requested winter erg training dates.
4. There are members who have passed the SQL exam and are still waiting for Boathouse keys.
5. The new launch from US Rowing is due to arrive the week of October 29, 2023.
6. The new launch will need a trailer.

**Equipment, Teresa Hooper:**

1. The winter maintenance day schedule is being worked on.
2. Boathouse Connect is working well for equipment issues.
3. The Equipment Committee is working well.
4. Teresa is looking for ideas for boat repair education.

**Closing:**

1. Next scheduled meeting: The Annual Meeting November 11, 2023 at 10:00am at the CRF Boathouse. The B.O.D. will meet immediately following the Annual Meeting.
2. The meeting was adjourned at 7:48pm.

**Respectfully Submitted by Leah Livermore, WRRRA Secretary, on November 13, 2023.**