

**Western Reserve Rowing Association
Board of Directors Meeting
November 11, 2023**

Opening:

A regular meeting of the Board of Directors of WRRRA was held immediately following the WRRRA Annual Meeting was called to order by the President, Sharon Romilly, at 12:17pm at the Cleveland Rowing Foundation Boathouse.

Attendance:

- WRRRA B.O.D. in person: Sharon Romilly, Martha Rini, Leah Livermore, Monica Wagner, Teresa Hooper, Robin Murphy, Tim Marcovy, Chris Cole
- WRRRA outgoing B.O.D. in person: Heather Bonsky, Karin Connor
- WRRRA B.O.D. via Zoom: Kathy Whitford
- WRRRA B.O.D. excused: Maria Coyne
- Other in person: Heid Lamb

Approval of Minutes:

The approval of the October 26, 2023 B.O.D. meeting minutes was deferred until December 13, 2023.

Director of Governance, Martha Rini:

1. Martha welcomed the new WRRRA Directors: Tim Marcovy and Chris Cole.
2. The 2024 WRRRA B.O.D. onboarding papers (WRRRA Email Policy, WRRRA Social Media Policy, WRRRA Whistleblower Policy, WRRRA Conflict of Interest Disclosure Statement and WRRRA Expectations for Board of Directors) was distributed to the Directors. The completed documents are due December 13, 2023.
3. Martha discussed the advantages of board members carrying a personal Board Insurance Policy providing additional liability coverage while serving their term. Directors have basic coverage through the club's Directors and Officers (D&O) Policy as required by our COR.
4. The directors elected prior to November 11, 2023 are retaining their directorships.
5. Martha made a motion to re-elect the WRRRA slate of officials. Robin seconded and the motion was passed unanimously:
WRRRA President, Sharon Romilly
WRRRA Vice President, Martha Rini
WRRRA Treasurer, Kathy Whitford
WRRRA Secretary, Leah Livermore
6. Martha made a motion to elect Monica Wagner to the WRRRA Executive Committee. Teresa seconded and the motion passed unanimously.

President's Report, Sharon Romilly:

1. Tim Marcovy is the Director of Coaching and Coxing. He will retain the WRRRA coaching email address.
2. Chris Cole is the Director of Fleet Management. Heidi will assign Chris a WRRRA email address.
3. Chris will have access to the WRRRA US Rowing SafeSport account.
4. Monica Wagner is the Director of Sweeps and Sculling. The Sweeps email address will be retained in addition to the Sculling address.
5. Corporate Rowing dates will be determined by coaching availability first then coxswain and volunteer availability.

6. Sharon reviewed goals and priorities for 2024.

Sculling Report, Monica Wagner:

1. There will be a sculling committee meeting in January 2024.

Equipment Report, Teresa Hooper:

1. The remaining 2023 maintenance dates are:
 - A. November 19, 2023
 - B. December 9, 2023
 - C. December 17, 2023

Volunteerism Report, Leah Livermore:

1. 199 WRRR members contributed 2,230 hours of their time to the club in 2023.
2. The 2023 volunteer refund Google form was emailed to qualifying members on 11/10/2023.
3. There were 30 Super Volunteers in 2023.
4. 440 WRRR members paid a 2023 volunteer deposit. 80 members qualified for a volunteer deposit refund.

Outreach Report, Robin Murphy: No report.

Program Director Report, Heidi Lamb:

1. Heidi is researching options for the WRRR website.
2. Heidi and Kathy are researching alternatives for Boathouse Connect.
3. Heidi will assume membership duties and will retain that email address.
4. There will be SQL and CQL study sessions this winter.
5. Tim requested coaches receive feedback from end of season surveys.

Treasurer Report, Kathy Whitford:

1. Kathy recommended deadlines for coaches and coxswains to submit their timesheets.
2. There is a meeting scheduled with our Chase Bank representative and J.P. Morgan to discuss investments with interest bearing options with the goal of establishing a reserve fund.

Closing:

1. Next scheduled meeting: December 13, 2023 at 6:00pm at the CRF Boathouse.
2. The meeting was adjourned at 1:20pm.

Respectfully submitted by Leah Livermore, WRRR Secretary, on December 13, 2023.